GRAND DUCHY OF LUXEMBOURG
Embassy in Thailand

Supporting documents to submit when applying for a visa (up to 90 days) for **business/seminar/cultural/sport/study purposes**:

- ☐ 1. A completed and signed visa application form. The form shall be written in English only.
- ☐ 2. One photograph (35x45mm) not older than 6-month in color taken against a plain cream, light blue or light grey background. The photo should be neither stapled nor pasted.
- ☐ 3. A travel document (e.g. a passport), valid for at least three months from the date on which you intend to leave the Schengen area, or, in case of multiple journeys, the date on which you intend to leave it for the last time. This document must also contain at least two blank pages and have been issued less than ten years ago.
- ☐ 4. The document indicating the purpose of your journey (e.g. an invitation letter from a company mentioning the complete business program with planned visits and/or meetings to attend with).
- ☐ 5. An original certificate of employment of equivalent from your employer/school/university/organization stating position, length of employment and salary if applicable, purpose and duration of the trip. If self-employed: evidence of business ownership (company registration).
- ☐ 6. The documents indicating that you have **sufficient means of subsistence**, both for the duration of your stay on the Schengen area and for the transit to a third country in which your admission is guaranteed, or that you are in a position to acquire such means lawfully.
- ☐ 7. Information making it possible to assess your intention to leave the Schengen area before the expiry of the visa (e.g. any proof that you have roots in your country of legal residence: professional situation, ownership of real estate, etc).
- ☐ 8. A valid travel medical insurance with a minimum coverage of €30,000 valid for the entire Schengen area. In principle, it is taken out in your country of residence.
- ☐ 9. Make one copy of your passport ID page – the page with your picture, your date of birth, etc.
- ☐ 10. Photocopies of previous Schengen visas in the last 5 years.

A round-trip airplane reservation is recommended but not mandatory.

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